

**SCHOOL DISTRICT OF MANAWA  
AD-HOC RECOGNITION COMMITTEE MEETING  
AGENDA**

**Join with Google Meet**

meet.google.com/rse-nofr-vqp

**Join by phone**

(US) +1 413-276-7789 PIN: 941 176 412#

**Date: April 7, 2021**

**Time: 6:00 p.m.**

**Virtual Meeting**

**Board Committee Members: Pethke (C), J. Johnson**

**Committee Members: Melissa LoBianco, Tracy Konkol, Meria Wright, Carmen O'Brien and Dr. Oppor**

**In Attendance:**

**Timer:** \_\_\_\_\_

**Recorder:** \_\_\_\_\_

1. Sending out "Save the Date"
  - a. Set date
  - b. Choose and reserve location
  - c. Arrange treats
  - d. Other
2. Sending out Nomination Forms
  - a. Heart of Gold
  - b. Friend of Education
3. Set Date to Scrub the Information
4. Scrubbing by Dr. Oppor
5. Set Date to Send Scrubbed Nominations to Kempf Children
6. Set Date to Review Nominees for the Friend of Education Award
7. Arrange Ordering of Gifts and Plaques
8. Remind Principals to Compile List of Accomplishments for the Program
9. Set Next Meeting Date: \_\_\_\_\_
10. Next Meeting Items:
  - a.
  - b.
11. Adjourn